



**STATE OF ALABAMA
DEPARTMENT OF FINANCE
Division of Risk Management**

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Kay Ivey
Governor

Bill Poole
Director of Finance

Max Graham
Risk Manager

MEMORANDUM

TO: All State of Alabama Agencies

FROM: Pam Watkins, Underwriting Manager

RE: Notary Public Bond Letter Requests

DATE: April 11, 2022

All State employee Notary Public bond letters for new and renewing Notaries Public will be issued directly from the Division of Risk Management (DORM). Our bond letter provides proof of coverage that conforms to new statutory mandates.

To request a letter, email the employee's name as it appears or will appear on the notary seal, agency, position, and county he/she will be applying or renewing to deborahh.barrett@finance.alabama.gov. Once the request has been received, we will prepare the letter and email it back to you within three business days.